**REQUISITION FORM**  
**FOR CHARGES TO BE MADE AGAINST EXTERNAL GRANTS**

Name of Grant: _______________________________  
Project: _______________________________

Pay to the order of: ___________________________________  
Date: _____________________

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<tr>
<th>Qty</th>
<th>Description</th>
<th>Unit Cost</th>
<th>Total</th>
<th>Acct. No.</th>
<th>Cat</th>
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</table>

Grand Total

Note: Categories are:  
E = External Purchase  
I = Internal Transfer

Requested by: __________________________  
Authorized Signature for Grant: __________________________

Financial Vice President: __________________________  
Date: __________________________

Form GR3